DCC NETID

Overview

UA NetID is a secure, efficient way for the University and its computer systems to ensure the identity of an eligible user before allowing access to potentially sensitive information. UA NetIDs allow access to a growing number of online services for Designated Campus Colleagues (DCC) such as UAConnect the campus email and calendaring service. A NetID is your username and password combination which allows access to University services using a single sign-on system. The NetID username is not case sensitive when used as a login credential.

Note: Access to a DCC account expires after one year. It must be renewed annually to remain active.

How to Create a NetID

- Go to: https://netid.arizona.edu/ and click on Create UA NetID.
• Under **Select Affiliation**, select **UA Designated Campus Colleague (DCC)** and click **Next**.

**THE UNIVERSITY OF ARIZONA**

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**Create your UA NetID**

**Steps**

1. **Select Affiliation**
   
   Your affiliation is your association with the University of Arizona (UA). Please check the button that best describes your primary affiliation with UA.
   
   - UA Student
   - UA Employee (Faculty, Staff, Appointed)
   - **UA Designated Campus Colleague (DCC)**

   **Next >**

• Under **Create your UA NetID** enter your **EMPLID**. Your EMPLID is an eight digit number.

• Next, enter your **PIN**. Your PIN information was sent to the personal email account you provided to the department sponsor. If you did not provide an email address, or you do not have a PIN, please contact the 24/7 for assistance.

• Enter your **Birthdate**. Click **Next**.
• You will be provided with some sample NetIDs to choose from. Select one and click Next.

• Under Select a New Password, create your new password using the guidelines and suggestions offered. Click Next.
• Under Select a “secret hint” choose a question from those offered and provide your answer. Click Next.

• Next up are optional security settings. Choose to enable NetID passcode or pass. Click Next.
• Select whether to enable or disable Single Sign-On. Click Next.

• Confirmation! After you acknowledge that you have read the Computer and Network Access Agreement click Next.
Success! Your UA NetID has now been created.