How to Read an Encrypted Email

Email will be encrypted if:
• [encrypt] or [secure] is included in the Subject line of the email

Recipient will get the following notice:

---

You have received a secure message

Read your secure message by opening the attachment, securedoc_20140325T093610.html. You will be prompted to open (view) the file or save (download) it to your computer. For best results, save the file first, then open it in a Web browser. For access from a mobile device, forward this message to mobile@res.cisco.com to receive a mobile login URL.

If you have concerns about the validity of this message, contact the sender directly.

First time users - need to register after opening the attachment. For more information, click the following Help link.

Help: https://res.cisco.com/web-safe/help/topic-registered

About Cisco Registered Envelope Service: https://res.cisco.com/web-safe/about

---

After clicking the attachment, follow the prompts:

First time users will need to REGISTER

- Select REGISTER
# NEW USER REGISTRATION

To ensure future messages from this service are not accidentally filtered out of your email, please add "DohotReply@svc.cisco.com" to your Address Book or Safe Sender List.

* = required field

## Enter Personal Information

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email Address</td>
<td><a href="mailto:jsolorzanop@gmail.com">jsolorzanop@gmail.com</a></td>
</tr>
<tr>
<td>Language</td>
<td>English</td>
</tr>
</tbody>
</table>

The language setting will be stored for future login and email notifications.

## Create a Password

- **Password**: Enter a minimum of 6 characters or numbers. Passwords are case-sensitive. Your password must contain both letters and numbers.
- **Confirm Password**: Enter the same password as above to verify.

## Personal Security Phrase

- **Personal Security Phrase**: Enter a short phrase that only you will know. This phrase will appear on message envelopes when you log in. When you see your phrase, you know you are logging in to our secure site. More info

- **Enable my Personal Security Phrase**: Check this box if you wish to use a Personal Security Phrase.

## Select 3 Security Questions

You will be asked these questions in the future if you forget your password.

<table>
<thead>
<tr>
<th>Question 1</th>
<th>Answer 1</th>
<th>Confirm Answer 1</th>
<th>Question 2</th>
<th>Answer 2</th>
<th>Confirm Answer 2</th>
<th>Question 3</th>
<th>Answer 3</th>
<th>Confirm Answer 3</th>
</tr>
</thead>
</table>

**Register**

---

# FINAL STEP: ACCOUNT ACTIVATION

Your Cisco Registered Envelope Service account was successfully created.

Instructions to activate your account have been emailed to jsolorzanop@gmail.com.

Please check your inbox. If you do not see an account activation email, check your Junk email folder.

Completing the registration will automatically email you back an **ACCOUNT ACTIVATION** link:
Return to your email account to find this message:

Following the **Click here to activate this account** will result in the following message:

Return to your encrypted email and press **REGISTER**

Once you have registered, you will be presented with the following:
Sender of email will receive confirmation of delivery:

[Image of an email message with the subject line 'Read: [encrypt] test1']

Enter PASSWORD and SELECT OPEN

Encrypted document should open.